

APPLICATION FOR TENANCY

PLEASE NOTE: APPLICATIONS WILL NOT BE ACCEPTED UNLESS FULLY COMPLETED, SIGNED, WITNESSED & A COPY OF ID IS OBTAINED.

(PLEASE USE CAPITAL LETTERS)

PROPERTY ADDRESS:
DATE REQUIRED BY:

DETAILS	OFFICE USE
SURNAME: <input style="width: 100px;" type="text"/> MR/MRS MS/MISS	
GIVEN NAMES IN FULL: <input style="width: 100px;" type="text"/>	
TELEPHONE NUMBERS: INCLUDE MOBILE, FAX & E-MAIL	
CURRENT ADDRESS LENGTH OF TENANCY & RENT PAID:	FROM: TO: \$ PER WEEK
AGENT/OWNER NAME: OF ABOVE PREMISES: PHONE:	
DATE OF BIRTH:	
MARITAL STATUS:	
OCCUPATION: BUSINESS CARD ATTACHED:	
EMPLOYER: EMPLOYERS ADDRESS: PHONE NUMBER:	
SUPERVISOR: PHONE:	
NET WEEKLY WAGE	
PERIOD OF EMPLOYMENT: IF LESS THAN 6 MONTHS PREVIOUS EMPLOYER:	
DRIVERS LICENCE NO & STATE	STATE:
CAR REGISTRATION (MAKE/MODEL)	
ADDRESS OF PREVIOUS PREMISES RENTED LENGTH OF TENANCY RENT PAID	FROM: TO: \$ PER WEEK
AGENT/OWNER OF ABOVE PREMISES:	NAME: PHONE:
NEXT OF KIN (RELATIONSHIP EG MOTHER) NOT RESIDING WITH YOU NAME/ADDRESS/PHONE:	
CHILDREN (AGES):	
PETS (IF YES TYPE)	

REFERENCES

PERSONAL REFERENCE (NOT INCLUDING RELATIVES):

1. _____ PH: _____
Fax: _____

2. _____ PH: _____
Fax: _____

3. _____ PH: _____
Fax: _____

BANK _____ **BSB** _____ **A/C NO** _____

PRIVACY ACT 1988 - COLLECTION NOTICE

THE PERSONAL INFORMATION THE PROSPECTIVE TENANT PROVIDES IN THIS APPLICATION OR COLLECTED FROM OTHER SOURCES IS NECESSARY FOR THE AGENT TO VERIFY THE APPLICANT'S IDENTITY, TO PROCESS AND EVALUATE THE APPLICATION AND TO MANAGE THE TENANCY. PERSONAL INFORMATION COLLECTED ABOUT THE APPLICANT/S IN THIS APPLICATION AND DURING THE COURSE OF THE TENANCY IF THE APPLICATION IS SUCCESSFUL MAY BE DISCLOSED FOR THE PURPOSE FOR WHICH IT WAS COLLECTED TO OTHER PARTIES INCLUDING TO THE LANDLORDS, REFEREES, OTHER AGENTS AND THIRD PARTY OPERATORS OF TENANCY REFERENCE DATABASES. INFORMATION ALREADY HELD ON TENANCY REFERENCE DATABASES MAY ALSO BE DISCLOSED TO THE AGENT AND/OR LANDLORDS. IF THE APPLICANT(S) ENTERS INTO A RESIDENTIAL TENANCY AGREEMENT, AND IF THE APPLICANT FAILS TO COMPLY WITH THEIR OBLIGATIONS UNDER THAT AGREEMENT, THAT FACT AND OTHER RELEVANT PERSONAL INFORMATION COLLECTED ABOUT THE APPLICANT DURING THE COURSE OF THE TENANCY MAY ALSO BE DISCLOSED TO THE LANDLORDS, THIRD PARTY OPERATORS OF TENANCY REFERENCE DATABASES AND/OR OTHER AGENTS.

IF THE APPLICANT WOULD LIKE TO ACCESS THE PERSONAL INFORMATION THE AGENT HOLDS, THEY CAN DO SO BY CONTACTING **BLUE PROPERTY MARKETING AT 42 MORT STREET, BRADDON ACT 2612, PH: (02) 6163 8888 FAX: (02) 6163 8899**. THE APPLICANT CAN ALSO CORRECT THIS INFORMATION IF IT IS INACCURATE, INCOMPLETE OR OUT-OF-DATE.

IF THE INFORMATION IS NOT PROVIDED, THE AGENT MAY NOT BE ABLE TO PROCESS THE APPLICATION AND MANAGE THE TENANCY.

I/WE, THE APPLICANT(S) ACKNOWLEDGE THAT ALL THE INFORMATION PROVIDED BY MYSELF/US ON THIS APPLICATION FORM - WILL BE PROCESSED AND I/WE GIVE AUTHORITY FOR BLUE PROPERTY MARKETING TO CONTACT ANY PERSON, COMPANY OR INSTITUTION, FOR THE PURPOSE OF RENTAL CHECKS.

I/WE, THE APPLICANT(S) FURTHER ACKNOWLEDGE THAT I/WE WILL MAKE NO CLAIM OR DEMAND ON OR COMMENCE LITIGATION AGAINST THE LESSOR OR HIS AGENT SHOULD THE PREMISES BE FOUND TO BE UNAVAILABLE DUE TO OCCUPATION BY ANOTHER OCCUPIER.

I/WE HAVE BEEN MADE AWARE OF THE EXISTENCE OF THE RENTAL BOOKLET (AVAILABLE FROM CONSUMER AFFAIRS BUREAU)

I/WE, THE APPLICANT(S) DO SOLEMNLY AND SINCERELY DECLARE THAT I AM/WE ARE NOT A BANKRUPT OR AN UNDISCHARGED BANKRUPT AND AFFIRM THAT THE ABOVE INFORMATION IS TRUE AND CORRECT. I HAVE INSPECTED THE ABOVE MENTIONED PREMISES AND WISH TO TAKE A TENANCY FOR SUCH PREMISES FOR A PERIOD OF _____ MONTHS, AT A RENTAL OF \$ _____ PER WEEK PAYABLE CALENDAR MONTHLY AND THAT THE RENTAL TO BE PAID IS WITHIN MY MEANS. I UNDERTAKE TO PAY A SECURITY BOND IN BANK CHEQUE, MONEY ORDER OR AS REQUESTED UPON THE SIGNING OF A LEASE.

I/WE, HEREBY ACKNOWLEDGE THAT BLUE PROPERTY MARKETING MAY REFUSE OR CANCEL ANY TENANCY APPLICATION IF ANSWERS PROVIDED BY ME/US SHOULD NOT PROVE TO BE TRUE.

I/WE DO NOT NOR INTEND TO HAVE A PET IN OR ON THE PREMISES WITHOUT PERMISSION IN WRITING FROM THE LANDLORD OR THEIR AGENT.

N.B CALENDAR MONTHLY RENT = (WEEKLY RENT) / 7 X 365) / 12 E.G RENT PAYABLE IS \$180 PER WEEK, THEREFORE \$180 / 7 X 365 /12 = \$782.00 PER MONTH NOT \$720.00.

PLEASE NOTE - INITIAL PAYMENT MUST BE MADE BY MONEY ORDER OR BANK CHEQUE ONLY - NO PERSONAL CHEQUES WILL BE ACCEPTED FOR THIS PAYMENT.

APPLICANT(S) SIGNATURE: _____

IN THE PRESENCE OF: _____ DATE: _____